

BEEFORD PARISH COUNCIL

Minutes of the Annual Parish Council Meeting, 7:00pm, 5 May 2026, Beeford Community Centre.

Present: Councillors: Chair I. Sawyer, Vice-chair D. Piercy, Mrs H. Adamson, M. Kitchen, S. Roberts, J. Sowersby and C. Youngs. Two members of the public and Clerk M. Rose.
Absent: Councillors: T. Adams, A Thompson, A. Turner and J Wilson.

Public Forum. No matters were raised.

1. Annual Governance

- a. Election of Chairman. Councillor I. Sawyer was elected Chair.
- b. Appointment of Vice-chair. Councillor D. Piercy was appointed Vice-chair.

2. Apologies for Absence

Ward Councillor J. Bibb and Councillors T. Adams, A. Thompson, A. Turner and J. Wilson apologised for being unable to attend the meeting.

3. Approval of Minutes

The minutes of the meeting held on 7 April 2026 were approved.

4. Declaration of Interests

No interests were declared.

5. Ward Councillors Update

There were no updates.

6. Annual Duties

- a. **Review of Councillor Delegations and Working Groups.** Delegations were reviewed and the website list will be updated. The Playground Working Group Terms of Reference were reviewed. Bank signatories were reviewed and Councillors I. Sawyer, A. Turner, Mrs H. Adamson and Clerk M Rose will remain as signatories.
- b. **Policies and Procedures.** The draft disciplinary policy was adopted, all other policies were reviewed, no changes were recommended. It was proposed that Councillors prepare a brief profile outlining their achievements and work history for discussion at a future meeting. No decision was reached.
- c. **Risk management Arrangements Review.** The Risk Assessment Policy and Risk Assessments were reviewed; no changes were recommended. Rackham's Accountants were approved as Internal Auditor for a further year and their independence was re-verified.
- d. **Assets.** The list was confirmed as correct; the minimum asset value will remain at £150. Insurance cover was verified as appropriate and compliant with regulatory requirements.
- e. **Subscriptions and Regular Payments Review.** The list of payments was verified as accurate and all payments approved for the forthcoming year.
- f. **S137.** Expenditure for 2025–26 was confirmed to be within statutory limits.
- g. **Confirm Meeting Dates.** Meetings will continue on the first Monday of each month, with no meetings in January or August. If the first Monday is a bank holiday, the meeting will be held on the following Tuesday.

7. Matters Arising and Correspondence

- a. **Items arising from the Public Forum.** No matters were raised.
- b. **Playground.** The Playground Working Group reported that the cable ties securing the signs to the fence and gate have been replaced, and that the picnic table has now been anchored to the ground. The Parish Council approved instructing the gardener to lay grass seed beneath the bench and the zip wire, along with the associated cost.
The order for the replacement swing frame has been placed, a £204 reduction was given for

cradle seats replaced last year. The lead time for the work is currently 8 to 10 weeks. The monthly visual inspection was completed and an updated maintenance list will be circulated before the next meeting.

- c. **Parish Council Email Addresses for Councillors.** The use of individual Parish Council email addresses was discussed and quotes will be sought.
- d. **Eastern Green Link 2 (EGL2) Public Information Events and Reginal Fund Feedback.** EGL2 have invited residents to local events throughout April and May to discuss construction and community funding opportunities. Information has been distributed to residents.
- e. **Aldbrough Community Fund.** The fund supports community projects in areas local to the Aldbrough and Atwick facilities, typically awarding £4,000 to £6,000 per project. Priority is given to projects supporting energy efficiency, reduced energy use, biodiversity, habitat improvement and environmental enhancement.
- f. **Dogger Bank D Project Update.** The Beverley south site and its northern cable corridor have been selected as the preferred location for the Onshore Converter Station. Further details are available at www.doggerbankd.com

8. Planning

- a. **East Riding of Yorkshire Council Local Plan Update Notice of Adoption.** East Riding of Yorkshire Council has adopted the Planning Obligations Supplementary Planning Document (SPD), providing further guidance on policies within the East Riding Local Plan Update (adopted 2025).
- b. **Planning Enforcement Plan Consultation.** Public consultation on the revised draft Planning Enforcement Plan closes on the 11 June 2026. The website address of the survey is: www.eastriding.gov.uk/council/consultations/consultation/?entry=revisedplanning_enforcement_plan_2026_draft_for_consultation The website address of the draft plan is: [https://files.smartsurvey.io/3/0/55RFNM1H/Text_for_2026_Enf_Plan_latest_\(1\).pdf](https://files.smartsurvey.io/3/0/55RFNM1H/Text_for_2026_Enf_Plan_latest_(1).pdf)
- c. **Planning Appeal.** 26/0002/REFUSE 4 Manor Drive, Beeford. Construction of 1.8 meter high vehicular and pedestrian access gates and fencing to front (retrospective). The Parish Council has been notified that the Planning Inspectorate have decided to dismiss the above appeal.
- d. **Planning Permission Granted.** 26/00492/PLF 31a Doris Main Street, Beeford.

9. Reports and Updates from External Bodies and Meetings

- a. Lissett Windfarm. There were no updates.
- b. Community Centre. There were no updates.
- c. Playing Fields Association. The Association requested that Rectory Lane be reported to East Riding of Yorkshire Council, as its condition has deteriorated and requires attention. The Clerk will make the report.

10. Finance

- a. **Monthly Report and End of Year Budget Review.** The report and review were approved and bank reconciliation signed.
- b. **Payments.** The following payments were also approved:

Defibrillator Annual Support	£198.00
Beeford Buzz Article	£56.00
ERNLLCA Annual Subscription	£635.31
Playground Gardening Services	£90.00
Bus Shelter Cleaning	£75.00
Internal Audit Fees	£468.00

The Parish Council approved payment of the Clerk's salary and associated PAYE for the period in accordance with the contracted arrangements.

c. Annual Governance Accountability Return (AGAR) 2025 – 2026

The Parish Council:

- i. Received and noted the Annual Internal Audit Report.
- ii. Considered and approved the Annual Governance Statement (Section 1).
- iii. Considered and approved the Accounting Statement (Section 2) which was previously certified by the Responsible Financial Officer (RFO).

11. Councillor's Updates

A Councillor reported that a resident had enquired whether a business could be started in an outbuilding without planning permission, and whether any planning application notifications had been received for a property on Main Street. It was noted that an outbuilding would require planning permission for a change of use if a business were to operate from it, and that no application notifications have been received. The resident will be advised that all planning applications are publicly available on the East Riding of Yorkshire Council Planning Portal.

Issues regarding increased dog fouling were discussed, along with possible methods of enforcement. Measures considered included increased patrols by the Dog Warden team, the placement of additional signage in key locations, and promoting the available reporting routes for residents to submit evidence or concerns.

The meeting closed at 8:45pm and the next meeting will be Monday 1 June 2026.

Approved: _____ Date: _____