

BEEFORD PARISH COUNCIL

Minutes of the Annual Parish Council Meeting 7:00pm, 22 May 2023, Beeford Community Centre.

Present: Councillors Mrs Adamson (Chair), Adams, Sowersby, Mrs Stilgrove and Turner. Ward Councillor Owen, three members of the public and Ms Rose (Clerk).

Absent: Councillors Robson and Sawyer.

Public Participation – There was no public participation.

1. Elections

- a. Cllr Sawyer was elected Chairman.
- b. Cllr Mrs Adamson was appointed Vice-chair.
- c. Acceptance of Office Forms were signed and received, permission was given for Cllrs Robson and Sawyer to sign declarations at the next meeting.
- d. Delegations were reviewed and the policy will be updated.
- e. Meeting dates were confirmed and will remain as the first Monday in the month, if this is a Bank Holiday the meeting will be moved to the day after and will be the Tuesday. There will not be a meeting in January or August.

2. Apologies for Absence

Cllrs Robson and Sawyer apologised for their absence.

3. Approval of Minutes

The minutes of the meeting on 3 April 2023 were approved.

4. Declaration of Interests

No interests were declared.

5. Matters for Ward Councillors

The Parish Council congratulated Ward Councillor Owen for his re-election.

6. Matters Arising

Tree Donation – The Parish Council is unable to accept the donation of a Christmas tree for planting in the park as the land belongs to the Playing Field Association (PFA). The resident who offered the donation will be urged to contact the PFA.

7. Correspondence

Village Taskforce Walkabout – The walkabout was carried out by East Riding of Yorkshire Council, a schedule of work to be carried out has been received.

8. Planning

Application – 23/00964/PLF WJ Harrison & Sons, 2 Rectory Lane. Siting of a portacabin on existing car park, construction of a canopy over rear yard and continued use of upgraded kitchen to facilitate a bakery alongside existing butchers (retrospective application). The Parish Council had no objections to this application.

Decisions – Permission granted: 22/01307/PLF Suite B, Manor House, 104 Main Street.
21/04419/PLF 2A Mill View Crescent.

9. Lissett Windfarm

The windfarm is open for fund applications until the 28 May 2023. The Parish Council approved acceptance of the 2023 Lissett Parish Grant of £1700.

10. Finance

- a. **Finance Reports** - The report and end of year review were read and noted.

b. Annual Governance Accountability Return (AGAR) 2022-2023

The Parish Council:

- i. Received and noted the Annual Internal Audit Report.
 - ii. Considered and approved the Annual Governance Statement (Section 1).
 - iii. Considered and approved the Accounting Statement (Section 2) which was previously certified by the Responsible Financial Officer (RFO).
 - iv. Declared itself exempt from a limited assurance review and approved the Exemption Certificate.
- c. **Village Services** – The Parish Council approved the continuation of mowing by TJ Gardening Services, £15 per hour on an as needed basis, also bus shelter cleaning by Walkers estimated at £100 per clean, bi-monthly. Concern was raised regarding the amount of fly-posting on the bus shelters, the cleaner will be asked to remove anything not in the noticeboards. Residents and organisations are asked not to fly-post on the shelters.
- d. **Banking Mandate** – Removal of ex-councillors from the mandate was approved.
- e. **Payments** – The following payments were approved:

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|--------------------------|---------|
| HMRC | £91.80 |
| Wages and expenses | £414.15 |
| Mowing services | £90.00 |
| Chairman’s expenses | £42.50 |
| Audit | £390.00 |
| Plants for A164 planters | £56.94 |
| Bus shelter cleaning | £120.00 |
| Coronation expenses | £346.03 |

11. Councillor’s Updates

The defibrillator outside the Post Office is working and in use.

The meeting closed at 8:10pm, the next meeting will be on Monday 3 July 2023

Approved: _____ Date: _____
Chairman